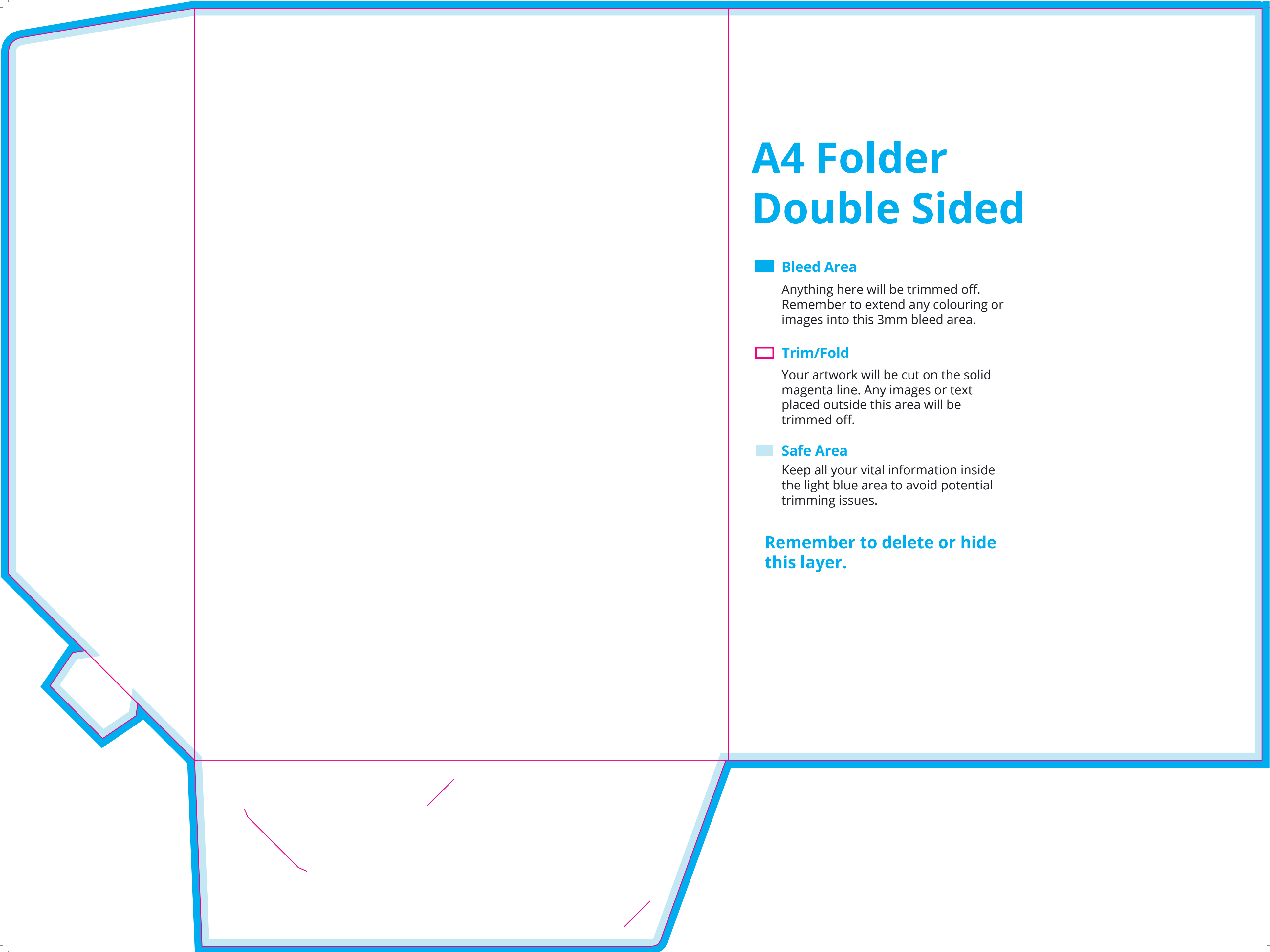


The diagram shows a template for an A4 folder. It consists of a large rectangular main body and a separate trapezoidal flap on the left side. The main body is divided into two equal horizontal panels by a central vertical line. The trapezoidal flap is attached to the left edge of the main body. The template is color-coded: a thick blue line outlines the outer edges, a thin magenta line indicates where to cut, and a light blue shaded area defines the 'Safe Area' for text and images. The right panel of the main body contains instructional text.

A4 Folder Double Sided

■ Bleed Area

Anything here will be trimmed off.
Remember to extend any colouring or
images into this 3mm bleed area.

□ Trim/Fold

Your artwork will be cut on the solid
magenta line. Any images or text
placed outside this area will be
trimmed off.

■ Safe Area

Keep all your vital information inside
the light blue area to avoid potential
trimming issues.

**Remember to delete or hide
this layer.**

